

LJ Hooker Move :: *Planner*

*You're moving. It's a busy time, but it can be successful – not stressful. Get started early, and plan your move with the LJ Hooker **Move** Planner. It covers everything you need to make the transition to your new home a smooth one.*

Useful Packing Tips

- Tape remote controls and cables for electrical appliances to the back of the relevant appliance.
- Wrap white china etc in butcher's paper before protecting with newspaper – it keeps them white!
- Make sure that the following are always on hand – extra boxes, tape, marking pens, newspaper, a small toolkit, garbage bags.
- When dismantling beds make sure that all screws, nuts & bolts etc are taped to the relevant piece of furniture – makes reassembly for that first night's rest a breeze!
- Save room by packing breakables amongst towels, blankets and clothing (make sure these boxes are marked 'FRAGILE!').
- Use your luggage instead of boxes for packing clothing.
- Important documents, money, jewellery and other valuables are best carried with you on the day.

4 weeks to go

- Set a moving date
- Investigate your new areas local services, in particular doctors, schools, shopping centres, supermarkets, pharmacies and vets
- Start a budget for moving costs. Using our LJ Hooker **Move** "Move Estimator" for a guide
- Organise a garage sale for any unwanted items or contact your local charity to donate items
- Inform your doctor, optometrist, dentist and other medical specialists of your upcoming change of address
- Enquire about insurance changes
- Plan and measure where you want to put your furnishings

3 weeks to go

- If moving far away, remember to get a copy of your pets records from the vet
- Back-up your computer and store the back-up safely
- Notify your work, including payroll of your new address
- If you have children, advise their school and have records transferred
- Ensure you have all your children's immunisation records safely stored
- Get packaging supplies
- Start packing things unlikely to be used before moving including out of season clothes
- Enlist friends and family who want to help – give them plenty of notice

2 weeks to go

- Arrange the redirection of mail, newspaper and magazine subscriptions and home deliveries
- Return any borrowed library books, DVDs or items borrowed from neighbours
- Collect dry cleaning
- Finalise home and contents insurance to cover your new home from day one.
- Redirect mail / newspapers / home delivery / magazines

- Confirm removalist booking
- Start using perishable food from freezer
- Book cleaners for final clean. LJ Hooker **Connect** can assist with arranging cleaners
- Book gardeners to do lawns before you leave

1 week to go

- Arrange your utility connections (and disconnections) with LJ Hooker **Connect**
- Check weather forecast for day of move
- Make general repairs around the house
- Clean oven

1 day to go

- Defrost fridge and freezer
- Pack a "first day bag" including all your usual bathroom needs
- Collect all keys for the household including garage, gates, and any padlocks

Moving day

Your Old Residence

- Allocate tasks to different people in the family and helpers
- If you are leaving a rental property make arrangements to drop the keys to the agent/landlord
- Pack valuables like jewellery and important documents in a bag to take with you
- Take a pet travel kit including food and bowls, lead, treats, can opener, a favourite toy and their sleeping rug / blanket / bed
- Conduct a final walk around of your old house to make sure you haven't left anything behind
- Lock all doors and windows on your way out

Say "Goodbye" to your old home!

Your New Residence

- At your new home, test all keys and change locks if required. If you are concerned about security, arrange for the locks to be changed
- If renting, conduct a walk-through documenting the state of the residence
- Ensure the heavy furniture is placed according to your floor plan. It may be difficult to rearrange heavy furniture once the removalists have left
- Switch on hot water system and electricity main switch at your new address
- Check that your utilities have been connected by LJ Hooker **Connect**.

It's time to celebrate – consider a house warming party!

1 week after

- Contact service providers, including financial institutions and tax agent, to advise of change of address
- Change drivers license details
- Change your electoral roll details
- Contact local Council for a "New Residents Kit"
- Collect items that don't fit in your new home to sell on eBay / in the Trading Post
- Introduce yourself to your new neighbours